

**CHILD INTAKE SHEET**

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Please complete the following intake sheet & return to Ashley M. Myers, P.A. prior to your scheduled appointment. Please be advised that until an appointment has been scheduled, a retainer agreement executed, Ashley M. Myers, Esq. and Autumn L. Warner, Esq., do not represent your interests as a client.

Date of scheduled consult:	
Client is Mother of Father:	

Non-Refundable Retainer:            Depending on case complexity.  
Ashley Myers Hourly Rate:        \$350 - 400/hour  
Autumn Warner Hourly Rate:      \$250 - 275/hour  
Legal Assistant Hourly Rate:     \$130/hour

**PERSONAL INFORMATION**

Mother's name:	
Mother's address:	
Home phone:	
Work/alternative:	
Cell/pager:	
Cell:	
Email:	

Father's name:	
Father's address:	
Home phone:	

Work/alternative:	
Cell/pager:	
Cell:	
Email:	

Mother's Social Security Number:	
Mother's DOB:	
Father's Social Security Number:	
Father's DOB:	

Children of this relationship:

Name of Child	Date of Birth	Place of Birth	Male or Female	Social Security #
Name of Child	Date of Birth	Place of Birth	Male or Female	Social Security #
Name of Child	Date of Birth	Place of Birth	Male or Female	Social Security #
Name of Child	Date of Birth	Place of Birth	Male or Female	Social Security #

Children of Other Relationships:

Name of Child	Date of Birth	Place of Birth	Male or Female	Social Security #
Name of Child	Date of Birth	Place of Birth	Male or Female	Social Security #

Name of Child	Date of Birth	Place of Birth	Male or Female	Social Security #

**REFERRED BY**

Referral Source	
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**BACKGROUND**

Were the parents ever married?	
Date of Marriage:	
Date of Divorce:	
If not married, was a paternity action filed?	
Date of Final Judgment of Paternity?	
Is there any written agreement and/or Court Order establishing custody, support and/or visitation?	

If Child Support is an issue, please answer below:

**CHILD SUPPORT**

Employment Information

Is anyone disabled?	
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Mother

Occupation:	
Employer, Name and address:	
How long employed with employer?	
Approximate income?	

Father

Occupation:	
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Employer, Name and address:	
How long employed with employer?	
Approximate income?	

Is anyone paying child support?	
If so, how much?	

Who, if anyone, is providing insurance?	
What kind? Health, Dental, Life?	
How much are the premiums?	

**“CUSTODY”: Florida law no longer utilizes the term “custody” when referring to parenting disputes. The courts now use the terms “parenting plans” to describe what was previously known as a custody agreement and “timesharing” to refer to what was previously referred to as visitation schedules. The old terminology is used in this intake sheet for familiarity purposes.**

Is Custody an issue?	
Who are the children living with now?	

Please give the address where each child has lived for the **past five years**:

Address:	
Dates of Residence:	
With Whom at each address:	

Address:	
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Dates of Residence:	
With Whom at each address:	

Address:	
Dates of Residence:	
With Whom at each address:	

Is child doing well in school?	
Where does child go to school?	
What are the child's grades like?	
What are the child's conduct evaluations like?	

Any health problems?	
Who is child's pediatrician?	

Any behavioral issues?	
Any abuse issues?	
Is child seeing a psychologist? Who?	

WHAT IS THE KEY ISSUE, OR THE PRIMARY DISPUTE, IN YOUR OPINION?  
WHAT LED YOU TO COURT OR TO AN ATTORNEY'S OFFICE?

WOULD YOU LIKE TO SEE BE THE OUTCOME OR RESOLUTION OF THIS DISPUTE(S)? WRITE YOUR "WISH LIST." Attach as many pages as necessary to convey your thoughts.

PROPOSED SETTLEMENT OFFER?: DO YOU HAVE AN AGREEMENT OR A PROPOSAL YOU THINK WILL BE TAKEN? If so, what is it? Attach pages as necessary.

**NOTIFICATION OF POTENTIAL CONFLICT OF INTEREST IN LIMITED CIRCUMSTANCES PRESENTLY UNKNOWN:**

*If a business valuation was or is being performed by S. Mark Hand & Associates, P.A. by the opposing party, then Ashley Myers, P.A. is unable to represent you. If no business valuation has been performed as of the date of retention of Ashley Myers, P.A., please be advised that should the opposing party retain S. Mark Hand & Associates, P.A. at any time during your case, Ashley Myers, P.A. will be forced to withdraw from your representation.*

*To prevent any potential conflict from arising, once it is public record that Ashley Myers represents you in this matter, then Ashley Myers shall notify S. Mark Hand and Associates of the representation of you, so that S. Mark Hand and Associates, P.A. will not accept an engagement by the opposing party. The client acknowledges Ashley Myers, P.A. will disclose the representation of the client to S. Mark Hand and Associates, P.A. to prevent a potential conflict and allowing the continued maintenance of the attorney client relationship.*